



Department of Housing and Community Development

August 17, 2006

NOTIFICATION OF VACANCY

**REGIONAL ENGINEER MANAGER
(Architecture/Engineering Manager I)**

POSITION #00273

LOCATION:

**DHCD – ROANOKE, VA
3025-A PETERS CREEK ROAD
ROANOKE VA 24019**

SALARY RANGE:

\$60,000 – \$70,000 Annually

DUTIES AND RESPONSIBILITIES:

The Virginia Department of Housing and Community Development is seeking a Regional Engineer Manager for the State Fire Marshal's Office located in Roanoke, Virginia. The individual will be responsible for managing and supervising all technical and administrative functions of the Western Regional Office, including technical, professional and administrative support to ensure the Department's building, fire prevention, and life safety code enforcement programs are administered. Incumbent will provide technical assistance regarding federal and state building and fire related regulations, inspection, plan review, and assessment of a variety of private and public buildings to ensure enforcement and compliance with required fire safety regulations.

QUALIFICATIONS GUIDE:

Comprehensive knowledge of developing and managing an inspection and enforcement program for a large geographical and diverse area. Demonstrated ability to supervise, direct and evaluate a professional staff and research, analyze data and write technical reports. Extensive knowledge of personnel practices, budget management, fiscal responsibilities and procurement policies and procedures. Comprehensive knowledge of the administration and enforcement of federal and state building and fire safety related regulations including the USBC, SFPC, NFPA Life Safety Code, the Amusement Device Regulations, and all referenced model codes and standards, including principles of building and fire protection design, construction and engineering. Ability to evaluate detailed engineered performance-based designs, equivalency proposals, specifications and engineered plans. Demonstrated ability to inspect, interpret, research and cross-reference multiple codes and develop and conduct educational programs, training workshops, and formal presentations. Ability to communicate effectively orally and in writing. Possess strong and effective interpersonal and problem resolution skills. Comprehensive knowledge of structural, mechanical, electrical and plumbing principals, terms and practices as it relates to fire protection. Demonstrated ability to conduct and document thorough plans review and inspections of building construction concerning architectural, fire protection and suppression and other fire protection issues related to electrical, mechanical and plumbing designs. Considerable knowledge and skill in the use of computers and MS Office software. Degree in fire protection, safety, construction, architecture, engineering or related field preferred or equivalent combination of training and experience. Certifications as Fire Prevention Inspector and Fire Official are required within 1 year of employment. Certifications for Fire Protection Inspector, Fire Protection Plans Examiner, and Basic Life Safety Code Surveyor Training required within 2 years of employment and for Certified Building Official within 3 years of employment. Valid Virginia's Drivers License required. Registration as Professional Engineer or Architect preferred.

***TO BE CONSIDERED FOR THIS POSITION, YOU MUST COMPLETE A STATE APPLICATION
THROUGH THE ON-LINE EMPLOYMENT SYSTEM AT <http://jobs.virginia.gov/> BY SEPTEMBER 15, 2006.***

***For additional information contact our Human Resource Office, at (804) 371-7000
Equal Opportunity Employer***